



**Bank Draft (EFT) Instructions:**

1. EFT payments are processed automatically
2. EFT is more economical for you. EFT eliminates the need to write checks and use postage. EFT withdraws your premium automatically on the date you choose, between the 1<sup>st</sup> and 28<sup>th</sup> of the month.
3. EFTs can be processed in all modes: monthly, quarterly, semiannual or annually.
4. Simply complete the form below and return it with a voided check from the account to be withdrawn. A voided check is necessary for the account and routing numbers critical for electronic transfers.
5. If you want to have funds drafted from a savings account, check the savings account box and list the account and routing numbers on authorization form below.
6. In order to comply with federal banking regulations, The OAR Foundation needs to receive the bank information at least 20 days prior to the first draw date.
7. If for any reason, you need to suspend your contributions, please call or write us at least 10 days prior to draw date.

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I hereby authorize The OAR Foundation and the financial institution named below to process entries to my account in accordance with my instructions. This authority will remain in effect until I give notification, satisfactory to The OAR Foundation to terminate this authorization.

<p><b>Name on bank account (please print)</b> _____</p> <p><b>Type of account:</b>    <input type="checkbox"/> <b>Checking</b>                      <input type="checkbox"/> <b>Savings</b>    <b>Account #</b> _____                      <b>Routing #</b> _____</p> <p><b>Process entries:</b>    <input type="checkbox"/> <b>Monthly</b>    <input type="checkbox"/> <b>Quarterly</b>    <input type="checkbox"/> <b>Semi-annual</b>    <input type="checkbox"/> <b>Annual</b></p> <p><b>Date of authorization</b> _____</p> <p><b>Withdrawal day (1<sup>st</sup> thru 28<sup>th</sup>)</b> _____</p> <p><b>In the amount of \$</b> _____</p> <p><b>Name of Financial Institution:</b> _____</p> <p><b>Address:</b> _____</p> <p><b>Telephone #:</b> _____</p> <p><b>Signature of Account Holder</b> _____</p>
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**Attach voided check here.**

**The OAR Foundation**  
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